



Score Sheet for Public Speaking

Name					
County					
Maximum time 7 Minutes Elapsed Time: _____					
Category					
	Poor	Fair	Good	Exc.	Sup.
Composition and Organization					
1. Introduction					
a. Attention of audience gained	1	2	3	4	5
b. Importance of subject established	1	2	3	4	5
c. Purpose clearly stated	1	2	3	4	5
2. Body					
a. One central theme	1	2	3	4	5
b. Information accurate (source given)	1	2	3	4	5
c. Information current	1	2	3	4	5
d. Logical sequence	1	2	3	4	5
3. Summary					
a. Major points emphasized	1	2	3	4	5
Delivery					
4. Appearance					
a. Grooming and dress	1	2	3	4	5
b. Poise and posture	1	2	3	4	5
5. Voice clear and understood	1	2	3	4	5
6. Appropriate vocal dynamics	1	2	3	4	5
7. Correct use of grammar	1	2	3	4	5
8. Eye contact with audience	1	2	3	4	5
9. Appropriate use of gestures/body language	1	2	3	4	5
10. Uniqueness of presentation	1	2	3	4	5
11. Audience appeal	1	2	3	4	5
12. Educational Value	1	2	3	4	5
13. Questions					
a. Accuracy of answers	1	2	3	4	5
b. Poise and self confidence	1	2	3	4	5
Scores					
Total Score = _____ (Maximum possible score 100 points)					
Over Time Penalty = _____ (2 points per ½ minute over 7 minutes)					
Final Score = _____					