

DISTRICT 10 4-H COUNCIL - DELEGATES RESPONSIBILITIES

The effectiveness of the District 4-H Council depends upon the members and officers who actively take part in council affairs. Each Council delegate and each elected officer contributes to the work of the Council.

Council Delegate Responsibilities

1. Prepare for Council meetings. If the Council delegate job is to be done well, each delegate must prepare for each Council meeting. Each delegate should:
 - know what your county 4-H Council is doing
 - ask your county 4-H Council for ideas on particular subjects
 - know the time, place, and date of the next district Council meeting
 - make arrangements for attending district Council meetings
 - check with your county Extension agent and with other county Council officers for their suggestions and information before attending a district 4-H Council meeting
 - be sure to take information you need, note paper, pen or pencil, and written suggestions of items that you should mention at a district 4-H Council meeting

2. Attend each district 4-H Council meeting and participate. Perhaps the most basic responsibility of any Council delegate is to attend and take part in meetings. Each delegate should:
 - arrive on time so as not to miss important parts of the meeting
 - take notes about information your county 4-H Council needs
 - represent your county 4-H Council both in the opinions you give and in the way you vote
 - raise questions about things you do not understand
 - think through the issues being discussed and make suggestions that you think are important
 - listen. Be open minded and fair in whatever actions you take

3. Report back to county 4-H Council. A district 4-H Council delegate has a two-way responsibility. It is just as important to report back to your county and to represent your county to the district. A few things you should consider as you report back to your county 4-H Council include:
 - be sure to attend county 4-H Council meetings so that you can report to the Council
 - discuss main concerns with county Extension agents and other Council officers before reporting them to the entire county Council
 - ask your county 4-H Council for any reactions or suggestions they have regarding your report
 - be prepared to answer questions or further explain items that you report on from the district 4-H Council

4. Work on district 4-H Council activities. One of the major reasons for having a district 4-H Council is to give 4-H members the opportunity to take part in district activities. Each delegate should be willing to:
 - serve on district Council committees
 - help to plan district 4-H activities
 - help to conduct district 4-H activities
 - accept special assignments such as helping to conduct a recognition program, speak to various groups, serve on the State 4-H Council, and help to prepare a newsletter